



A Resource Parent's Guide to Accessing Virginia DMV Records

Option# 1 – Obtaining DMV Records online

Step 1: Please log onto <https://www.dmv.virginia.gov/dmvnet/online.asp>.

Step 2: If you do not already have an online PIN #, this may be obtained in one of two ways:

a) Online - the most convenient way to get a PIN and create your myDMV Account is online. PINs obtained through this online process are permanent and do not expire.

b) By Phone - call the DMV DIRECT call center, (804) 497-7100. DMV will issue your PIN over the phone during normal business hours (Monday through Friday, 8:00 a.m. to 5:00 p.m., and Saturday, 8:00 a.m. to noon). This PIN will expire 24 hours from the date and time of issuance if you do not activate it on the DMV website.

Step 3: Once you have the PIN #, you can visit the above website and click on the link labeled [Record Request](#) under the Driver/ID Services section in the left of the page.

Step 4: Once you have clicked the above link please log in with SSN/Driver's License and then proceed with the transaction.

Option #2 – Obtaining DMV Records at your DMV branch

Step 1: Call or visit your local DMV branch

Step 2: Please follow the instructions provided by the DMV branch

If your driver's license is from another state, please go to that state's website and follow instructions listed for obtaining your driver's transcript.

If you need help, please contact UMFS staff for assistance.