# EXPENSE REPORT

**This form is a tool and can be turned in with receipts for child’s file, but is NOT REQUIRED**

Child’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Month of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Personal Care Items:

Personal care items include items such as school supplies, field trips, art supplies, swimming fees, etc. Please attach copies of your receipts.)

Clothing Allowance:

The following are Licensing Requirements for the Monthly Maintenance:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Age of Child** | **Room and Board** | **Clothing** | **Personal Care and Recreation** | **Monthly Allowance** | **Total Payment Rate** |
| 0 through 4 | $322 | $59 | $90 | 0 | $471 |
| 5 through 12 | $369 | $76 | $97 | $10 | $552 |
| 13 and over | $448 | $118 | $104 | $30 | $700 |

Guidelines for maintenance monies:

|  |  |  |
| --- | --- | --- |
|  |  | Total Spent |
| Clothing | Clothing including outerwear, shoes/boots, belts. (No accessories such as purses, backpacks etc.) |  |
| Personal Care and Recreation | Personal hygiene products, school supplies, personal accessories, haircuts, etc. Recreation such as school activities, CD’s, movies, theme parks, etc. |  |
| Monthly Allowance | Given to child as a teaching aide to teach the child how to save and manage money by allowing them to make good money management decisions. |  |