

II. Developing Effective Supervisors

Being an effective supervisor is not an easy task and it requires multiple skills including self-awareness. Our supervisory track develops supervisory skills so supervision can evolve into a rewarding and successful experience. We have tailored this track to meet this endeavor with the following classes and workshops:

Effective Building Blocks for New Supervisors

New supervisors have the opportunity to learn the essential components for effective supervision. Topics include: supervisor roles and learning styles, interview and selection for preventive management, performance evaluation, and disciplinary procedures.

For more information contact: 804.353.4461 x1290 or learning@umfs.org.

Maximizing Organizational Behavior and Learning

This two-day class teaches supervisors to effectively facilitate employee performance. Through experiential learning, supervisors develop insight into their leadership style, motivation, decision-making style and group dynamics.

Training Dates & Location:

April 14-15, 2008	Richmond, VA
May 19-20, 2008	Fairfax, VA
October 20-22, 2008	Richmond, VA

Cost: \$195

Mastering Crucial Conversations in the Workplace

Are you ready to get unstuck and achieve synergy, alignment, and agreement with individuals, teams, and your organization? Then come and learn valuable conversation tools to handle controversial and heated issues, professionally discuss issues in a way that makes it safe for everyone to speak, and create an environment where people share their best ideas, make wise choices and then act on their choices with conviction.

Training Dates & Location:

June 3, 2008	Fairfax, VA
October 15, 2008	Richmond, VA

Cost: \$95

Kaleidoscope of Cultural Differences

By developing a stronger appreciation and respect for other peoples' unique difference one can have a profound impact on the team or organization in which he/she serves. Through this class participants will have the opportunity to expand their understanding and knowledge about culture and cultural competency.

Training Dates & Location:

March 3-4	Fairfax, VA
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Cost: \$195

Myers-Briggs Type Indicator (MBTI) Workshop

Learn about the Myers-Briggs type preferences through experiential activities to yield powerful new insights at the individual and team levels. We need to understand each other better and appreciate personal differences in order to collaborate. Transforming our differences from to a source of team strength dramatically increases our creativity and the results of the people we serve.

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